



APPLICATION FOR PERMISSION TO FORM A CAMP
OF THE
SONS OF UNION VETERANS OF THE CIVIL WAR

Form 51



PLEASE PRINT OR TYPE CLEARLY EXCEPT WHERE SIGNATURE IS REQUIRED

Application is hereby made to organize a Camp of SONS OF UNION VETERANS OF THE CIVIL WAR in the City or

Town of _____ in the State of _____

Requested Camp Name _____ Requested Camp Number _____

Date Requested _____

Camp Organizer's Signature _____

Printed Name _____

Phone No. _____

Address _____

E-Mail _____

City, State & Zip _____

AUTHORIZATION OF DEPARTMENT

Received By _____ Secretary for the Department of _____

On _____ 20 ____.

Department Commander Approval Signature

Date

Returned to Camp Organizer for further work: _____
Explain:

APPROVAL OF NATIONAL ORGANIZATION

Received By _____ National Secretary on _____ 20 ____

Commander-in-Chief Approval Signature

Date

- Continued -

THE PURPOSE OF THIS FORM:

1. Hold organizational meetings for the purpose of electing temporary Camp Officers.
2. Recruiting Members, effect transfers, etc. into the proposed Camp.
3. Prepare the necessary paperwork to complete the application for a Camp Charter.

DIRECTIONS FOR FILING FORM 51

A Camp may be formed by the authority of the Department Commander with the approval of the Commander-in-Chief. No two Camps in the same Department will have the same name or number. Therefore:

1. Two copies of this form with the top front portion filled out properly are to be forwarded to the Department Secretary of the Department where the new Camp is to be formed. An additional copy should be retained by the Camp Organizer.
2. The Department Secretary acknowledges receipt of the Form 51 and forwards the application to the Department Commander who may approve or disapprove it.
 - a. If approved, the Department Commander will sign and date both copies and return them to the Department Secretary. The Department Commander will also send a Form 52 (Camp Organization Authorization) to the Camp Organizer.
 - b. If disapproved, the Department Commander will checkmark that space and indicate why it was not approved and/or what still needs to be done. He will then send both copies back to the Department Secretary.
3. The Department Secretary will then:
 - a. If approved, forward one copy of the approved Form 51 to the National Secretary with a check or money order in the proper amount for the required Charter fee, made payable to the “*National Organization, SUVCW*” while retaining the other copy for Department Records.
 - b. If disapproved, forward one copy of the disapproved Form 51 to the Camp Organizer while retaining the other copy for Department Records.
4. The National Secretary, after acknowledging receipt of the approved Form 51 and proper Charter fee, will forward the form to the Commander-in-Chief for approval. Upon approval, the National Secretary will retain the approved Form 51, forward the payment to the National Treasurer, notify the Department Secretary that it was approved by the C-in-C and send a *Camp Organizing Packet* to the Camp Organizer.

Previous versions of the Application for Permission to form a Camp of the SUVCW are void.