

Sons of Union Veterans of the Civil War



Council of Administration Meeting

August 15, 2004

Cedar Rapids, IA



The *National Council of Administration* meeting was held at the Collins Plaza Hotel in Cedar Rapids, IA on August 15, 2004. Council Members present were: C-in-C Stephen A. Michaels, SVC-in-C Donald E. Darby, JVC-in-C James B. Pahl, National Secretary Michael S. Bennett, National Treasurer Max L. Newman, National Quartermaster Danny L. Wheeler, PC-in-C Kent L. Armstrong, Council Of Administration Members PDC Robert B. Petrovic, PDC David P. Stephen, PDC Charles E. Kuhn, Jr., PDC Leo F. Kennedy, PDC D. Brad Schall, PC-in-C George L. Powell, PC-in-C Elmer F. Atkinson, and PC-in-C Edward J. Krieser. Also present were Chief of Staff Donald D. Palmer, Jr., PDC Todd A. Shillington, PDC Gary Gibson, PDC Les Weber, Camp Commander R. Keith Young, and SUVCW Executive Director Lee F. Walters.

Following an inspirational opening prayer by Brother Kuhn, and the *Pledge of Allegiance* led by C-in-C Michaels, the new voting members of the *Council of Administration* were introduced and welcomed. C-in-C Michaels thanked the *Commanders-in-Chief* for their service and guidance, and specifically cited PC-in-C Krieser for his hard work as *National Secretary* during the past three years. PC-in-C Kent L. Armstrong was then welcomed and invited to address the *Council* regarding use of the website *Boardroom*. Following a brief discussion, it was agreed that *National Officers* would continue to use the **aol** e-mail addresses currently in place, until National Webmaster Kent Peterson has **suvcw.org** addresses up and running. National Treasurer Newman will provide **aol** e-mail information to the newly elected *Officers*. PC-in-C Armstrong then presented Treasurer Newman with a *love token* from the **National Auxiliary** in the sum of \$250.

CinC Michaels then brought up the subject of the *Encampment Site Committee* and the resultant concern over PC-in-C Charles Corfman's health. He announced that PDC James Houston would be chairing the committee with PC-in-C Charles W. Corfman and PDC Robert Petrovic serving as members of the committee. C-in-C Michaels noted that both the Auxiliary and the LGAR made a specific request to have input into the planning of the *National Encampment*.

The *Council* then addressed the subject of the Office of *National Member-at-Large Coordinator*. It was moved by Brother Petrovic and seconded by SVC-in-C Darby that DC Linn Hoadley be selected to continue serving in this Office. The vote was unanimous. It was noted that it would be desirable to clone Brother Hoadley, whose performance during the past year has been exemplary.

Due, in part, to Brother Hoadley's good work and success in having applicants quickly placed into **Camps**, and to the logical connection between the two positions, C-in-C Michaels suggested that Brother Hoadley would be an ideal candidate to serve as *National Camp-at-Large* and *Department Organizer*. It was so moved by SVC-in-C Darby and seconded by PC-in-C Armstrong. The vote was unanimous. It was further moved by PC-in-C Armstrong, seconded by National Quartermaster Wheeler, that NMAL dues be maintained at \$30. The motion passed unanimously. SVC-in-C Darby then moved, and PC-in-C Armstrong seconded, that the on-line application fee of \$41 (\$31 per capita + \$10 application fee) be maintained. The motion passed unanimously.

The matter of the Hearing Council charged with hearing the matter of charges filed against Brother Douglass Knight of the **Department of Massachusetts** by PC-in-C Armstrong (during his term as C-in-C) was then discussed. The six-member *Council*, a seventh member having been recused, deliberated over the evidence presented, and their findings were submitted to then-SVC-in-C Michaels prior to the *National Encampment* and to Brother Knight by priority mail. The findings will be included in a forthcoming *General Order*, after Brother Knight has had the opportunity to appeal.

Brother Petrovic then addressed the *Council* on behalf of the *SUVCW Foundation*. Having presented the *Council* with a list, last year, containing all of the items the *Foundation* wishes to receive license approval for, with regard to use of the **SUVCW** name and logo, Brother Petrovic moved that the list be accepted again and the licenses renewed for two years. JVC-in-C Pahl offered a friendly amendment to indicate in the list of merchandise that the *lapel pin* is not to be substituted for the *membership badge* or *miniature badge*. Following discussion, the amendment was accepted, the amended motion seconded, and the new motion passed unanimously.

On the subject of advertising in **The Banner**, SVC-in-C Darby suggested that *Foundation* advertising be provided on the paper wrapper which covers **The Banner**. National Quartermaster Wheeler moved that one page of *Foundation* advertising be included in **The Banner** each issue, either on the wrapper or an inside page. SVC-in-C Darby clarified that his suggestion had intended for the advertising to be on the wrapper, rather than the more costly interior pages. JVC-in-C Pahl offered the friendly amendment that the provided advertising be at no cost to the *Foundation*. SVC-in-C Darby noted that this was his expectation. National Quartermaster Wheeler accepted the amendment as that was his assumption as well. The motion passed unanimously. Extensive discussion ensued concerning the possible location for such advertising and costs.

Brother Petrovic suggested that a list should be created and maintained detailing all **SUVCW** licensed merchandise. National Secretary Bennett was charged with exploring this concept. He noted that, as all licenses were scheduled to terminate at this *123rd National Encampment*, it should be a simple matter to start such a listing at this time, adding items as their licenses are approved.

Presentations were then made to the *Council of Administration* from **Departments** and **Camps** wishing to receive licenses to use the **SUVCW name** and/or logo on merchandise:

Twombly Camp 2, Department of Iowa, PDC Dr. Les Weber:

Embroidered **SUVCW Camp** hats with text not to obstruct **SUVCW** name or logo

Approval moved by SVC-in-C Darby and seconded by PC-in-C Armstrong. Vote unanimous.

Lincoln-Cushing Camp 2, Department of Maryland, Camp Commander R. Keith Young:

Shirts/Hats w/embroidered **Camp** name & **Sons of Union Veterans of the Civil War**
Only to be sold within the Camp

Approval moved by JVC-in-C Pahl and seconded by SVC-in-C Darby. Vote unanimous.

Gen. Pritchard Camp 20, Department of Michigan, Patriotic Instructor Gary Gibson, PDC:

Sweatshirt w/logo and **Sons of Union Veterans of the Civil War**
Also to be used on golf shirt with **Camp** name and number *only within Camp*

Approval moved and seconded. Vote unanimous.

Department of New York, PDC Todd A. Shillington:

PDC's Badge Suspension/Name Bar with *Department Symbol*

No use of SUVCW logo or name. Device authorized in *Constitution and Regulations*. Approval not required by *Council of Administration*. Suggested that documentation be provided by those purchasing such device to ensure it is sold to *PDCs* or for *PDCs*.

Department of Ohio, SVC-in-C Don Darby:

Get Well/Sympathy Cards featuring logo & **Sons of Union Veterans of the Civil War**

Approval moved by PC-in-C Armstrong and seconded. Vote unanimous.

Department of Wisconsin:

Multi-purpose road sign featuring logo & **Sons of Union Veterans of the Civil War**

Approval moved and seconded. Vote unanimous.

Department of Pennsylvania, PDC Charles Kuhn, Jr.:

Items for Gifts and Post-Encampment Sale related to 125th Anniversary Encampment

Motion by Brother Kuhn that PA, being the local *Site Committee* for the *2006 National Encampment* of the **Sons of Union Veterans of the Civil War** and the **Allied Orders of the Grand Army of the Republic**, be allowed to use the words **125th Anniversary Sons of Union Veterans of the Civil War** and the logo (unobstructed) on merchandise related to *Encampment* and for pre and post-*Encampment* sale to offset the cost of the *Encampment*. Seconded by National Quartermaster Wheeler. Vote

unanimous.

Sydney Camp 41, Department of New York, PC-in-C Danny Wheeler:

Silk-screened logo caps (mesh and solid) and logo on medallions & paperweights

Approval moved by PC-in-C Wheeler and seconded by PDC Petrovic. Vote unanimous.

Hartranft Camp 15, Department of Pennsylvania, PCC Lee F. Walters:

Brass Belt Buckle with **SUVCW** logo and **Sons of Union Veterans of the Civil War**

Approval moved by PDC Kuhn and seconded by National QM Wheeler. Vote unanimous.

Hartranft Camp 15, Department of Pennsylvania, PCC Lee F. Walters:

License Plate Frame with **Sons of Union Veterans of the Civil War** and logo

License Plate with **Sons of Union Veterans of the Civil War, SUVCW** and logo

License Plate Frame on *Foundation* merchandise list, therefore license not available. Plate approval moved by PC-in-C Armstrong, seconded by PDC Petrovic. Vote unanimous.

Ross Camp 1, Department of Pennsylvania, PC-in-C George L. Powell:

Mat featuring SUVCW logo, Camp name and number, and Sons of Union Veterans

Approval moved and subsequently seconded by PDC Petrovic. Vote unanimous.

Given Camp 51, Department of Ohio:

Camp & Department Flags

Approval moved by National QM Wheeler and seconded by PDC Stephen. Vote unanimous.

Department of Michigan:

Gold Bullion SUVCW Pocket Patch with logo or coat of arms

SUV Wreath Kepi/hat pin

SUVCW Mouse Pad featuring logo and **Sons of Union Veterans of the Civil War**

Approval moved by National QM Wheeler and seconded by PDC Stephen. Vote unanimous.

US Grant Camp 68, Department of Missouri:

Embroidered logo Satin Jacket

Embroidered logo Polo Shirt

Embroidered logo Denim Shirt

Embroidered logo Sweatshirt

Porcelain Coffee Mugs

Plastic Name Placards

Station Banners
Camp/Department Banners

Approval moved by National QM Wheeler and seconded by JVC-in-C Pahl. Vote unanimous.

It was noted that approval was given to the **Department of Massachusetts** for use of the image of the membership badge and the words **Sons of Union Veterans of the Civil War** on a Bumper Sticker.

A token/coin, produced by the **Mitchell Camp 4, Department** of Florida, for use only within their **Camp** and featuring neither the **SUVCW** logo nor the words **Sons of Union Veterans of the Civil War** did not require a license from the Council of Administration. The National Secretary was instructed to notify the Camp of this decision.

SVC-in-C Darby moved, but without second *urged* that any **Camps** or **Departments** known to have merchandise requiring licenses, who have not obtained or renewed them as required at this meeting, be contacted by the *National Secretary* so that they may formally make such request of the Council.

C-in-C Michaels noted that the *123rd Encampment* voted that the *Programs and Policy Committee* should review and revise the *Certification of Election and Installation of Camp Officers Form 22* and the *Certification of Election and Installation of Department Officers Form 49* to include space for full mailing and e-mail addresses, as well as the *Annual Camp and Department Report Forms 27 and 35* to include an adequate way to recording *Life, Honorary, Junior Members*.

From the *Resolutions Committee*, it was noted that the *National Secretary* needs to look into a **National Parks Department** letter regarding funding. National Secretary Bennett was instructed to check with PC-in-C Grim regarding past action on this matter.

C-in-C Michaels informed the *Council* that PC-in-C Powell will chair the *Rituals and Ceremonies Committee*, and will be working on formalizing **SUVCW** funeral services for use by our membership.

Sample posters promoting *Remembrance Day* in Gettysburg were then shown to the *Council*. A favorite was chosen for use. Additional information will be added including indication of **SUVCW** and **SVR** sponsorship, our website address, and instructions to visit the website for event details. JVC-in-C Pahl moved that the cost for the posters come from the *Special Projects Fund*. SVC-in-C Darby offered a friendly amendment to direct that the funds come from the *Contingency Fund*. The amendment was accepted by JVC-in-C Pahl and the amended motion was seconded by National QM Wheeler. The vote was unanimous. PDC Stephen moved that the *Constitution and Regulations Committee* explore a possible change to the *C & R, Article 7 Section 6*, to add a *National Officer* to oversee and provide continuity within the *Encampment Site Committee*. SVC-in-C Darby offered the friendly amendment that the *Committee* report on their investigation at the November *Council of Administration Meeting* in Gettysburg. C-in-C Michaels noted that he can, and will, direct the *Committee* to do so. The motion was withdrawn.

National Treasurer Newman confirmed the policy regarding travel reimbursement policy for *National Officers* representing the C-in-C in attending *Department Encampments*. The sum of \$300 is available to *National Officers* representing the C-in-C, with his authority, to assist with travel and accommodations.

Treasurer Newman then brought up the matter of our **Order's** inability to retain an accountant as no CPA can be found who will provide the services required for the budgeted amount of \$2400. It was moved by National Quartermaster Wheeler and seconded by SVC-in-C Darby that Treasurer Newman be reimbursed the budgeted amount of \$2400 for the accounting services he provides. The motion passed with Treasurer Newman's abstention. Brother Kuhn was not present for the vote.

After a brief discussion, C-in-C Michaels stated that he will authorize *Council Member* Stephen to further investigate, on behalf of the *Council of Administration*, the matter of an Iowa property potentially offered for **SUVCW/SVR/Re-enactment** use.

PC-in-C Krieser asked about the forthcoming use of **suvcw.org** e-mail addresses, and when they will replace the existing **aol** addresses. It was estimated that at least three or four weeks will be required, possibly more, and it was suggested that the **aol** addresses continue to be used throughout this transition, and that the new address be provided in the next issue of **The Banner**.

National Quartermaster Wheeler stated that there should be no interruption in *Quartermaster* service during the transition from PC-in-C Atkinson. PC-in-C Wheeler expects to be taking and filling orders within 2 weeks.

PDC Kennedy stated that there has been poor performance with the online *Graves Registration* database and that the current database is simply not functioning correctly. The previous seven month period has been an ongoing "test." SVC-in-C Darby recommended that the *Graves Registration Committee Chair* examine the situation for 30 days and then make a decision as to whether progress is likely to be made, or if other avenues should be explored. C-in-C Michaels gave PC-in-C Armstrong authorization to speak with the SCV regarding their experiences and current progress with a similar project. As there is some uncertainty as to how much should have been paid thus far for the services provided in this project, it was suggested that the *National Treasurer* and *Secretary* check the 2001 financial records and meeting minutes from the 2001 mid-winter COA meeting to confirm how much was allocated for this project, and how it was to be disbursed.

JVC-in-C Pahl provided copies of the revised *Executive Director Contract/Retainer Agreement* for the review of the *Council*, which contains changes to the contract including an increase to \$15,000 per year, and acknowledgement of the many additional duties the *Executive Director* is performing beyond those originally outlined. JVC-in-C Pahl moved the revised agreement be approved. This was seconded by SVC-in-C Darby and approved unanimously by vote of the *Council*.

Amendments to the **SUVCW Regulations**, as approved by the *123rd National Encampment*, were provided to the *Council* and will be incorporated into the *Regulations* and then forwarded to the *Constitution and Regulations Committee* for their approval. If/when approved, the revisions will be published on the **SUVCW** website.

JVC-in-C Pahl also noted that it would be helpful if as many **SUVCW** members as possible knew each others' **e-bay** user names so that we might have the opportunity to elect *not* to bid against our Brothers.

PDC Gary Gibson was asked if he could provide a list of *Department symbols* to the *Council* to be shared with the **Departments**.

The *Council* will maintain contact with the **Department of Missouri**, and the other entities

involved, regarding the upcoming burial of a Civil War soldier in May of 2005.

It was then noted that the **Daughters of Union Veterans of the Civil War 1861-1865** will be holding their *2007 Encampment* in St. Louis as will the **Sons**. The **Daughters** have elected to cancel their own banquet in order to attend ours. Investigations are underway to see if the **Daughters** might hold their *Encampment* in the same hotel as the **Sons** and **Auxiliary** as well.

PC-in-C Atkinson brought to the Council's attention that, according to revised *Regulations*, past elected *National Officers* are entitled to wear the membership badge with a yellow ribbon. This ribbon is not currently available through our *National Quartermaster*. Discussion ensued concerning how the ribbon should be made available, either separately or already affixed to the **SUVCW** membership badge. National Quartermaster Wheeler will investigate this and the *National Quartermaster's Order Form* will be revised to include the new item(s), as well as the possible requirement of certification by the *National Secretary*.

Following a motion and second, and a brief benediction, the *Council of Administration* meeting was duly adjourned.

Respectfully submitted in
Fraternity, Charity and Loyalty,
Michael S. Bennett, PDC
National Secretary



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